

Load and Unload



Prepared Customers save both time and money\$
Moving Made Smooth, Inc. created this checklist to ensure there are no delays or confusion during your move.

prepare

LOAD

- Valuables, medications, plants, weapons and ammunition- must be packed separately and taken with the customer.
- Electronics- have these unplugged and boxed in the original box or a new box of the proper size. The customer should consider taking electronics with them if possible.
- Appliances- have appliances unplugged and drained of any water. If you don't know how, we would recommend having a professional detach them. Do your hook-ups match your new place?
- Walkways- have these clear of boxes, furniture, and packing materials for you and your movers' safety. Be sure your sidewalks and driveways are also cleared.
- Truck size- be sure to order a truck of sufficient size to fit all of your items in one load. Customers are responsible for all arrangements regarding trucks and containers for the move. Going a size up can be a good preventative measure. Ask us for assistance if you're unsure.
- Get rid of unnecessary items- It is better to sort out and purge your home of items that are easier to rebuy in your final location or that you no longer need. You will save money getting rid of it now rather than paying to have it moved.

UNLOAD

- Keys- have the keys to your new place before the movers arrive to prevent delays.
- Appliances- if you are unsure of how to hook-up your appliances, have a technician on hand to do it for you.
- Services- have your services turned on at your new place prior to your move.
- Crew size- be sure that you have hired enough men. If your unload is on the third floor or above, into a large house, or includes heavy or large items you may want to hire more crewmembers.

supply

LOAD

- Protect furnishings- Ask us about our supplies for any items you want specialty packaged.
- Drawers and cabinets- you may leave items inside of cabinets and drawers as long as they will not be damaged or damage your furniture. You can also have them shrink-wrapped closed by our staff.
- Loose items- we do not recommend having any items left loose on your moving truck. All items must be packed or sufficiently wrapped before the completion of your load.



details

LOAD

- Non-loadable items- some items it is illegal or impractical to be loaded onto a moving truck. These include, but are not limited to, flammables, plants, liquids, etc. (see our waiver & release document)

UNLOAD

- Measurements- take measurements of your furniture and of the rooms in your new place (if possible). This can help you to determine if your furniture will fit in your new place. Creating a floor plan for the new locations of your furniture can help speed up the unloading process.
- Storage- decide where you would like any of your items stored ahead of time and make our office staff and your crew aware of the location.